

EXECUTIVE COUNCIL OF IOWA

MINUTES

JUNE 6, 2011

<p>The Executive Council met in regular session at 10:01 a.m. Room G09 of the Capitol Building with Secretary of State Matt Schultz presiding. Auditor of State David Vaudt and Treasurer of State Michael Fitzgerald were present. Governor Terry Branstad and Secretary of Agriculture William Northey were absent</p>			Regular session June 6, 2011
<p>Moved by Auditor Vaudt and seconded by Secretary Schultz that the Council approve the minutes of the Executive Council meeting held May 31, 2011.</p>			Minutes Approved
The vote:	Ayes:	Secretary Schultz Auditor Vaudt Treasurer Fitzgerald	
	Nays:	None	
<p>Moved by Auditor Vaudt and seconded by Treasurer Fitzgerald that the Council approves the requests for Other Than Federal Funds, Federal Funds and Supplemental as listed in the office of the Secretary.</p>			Approved Out- Of-State Travel
The vote:	Ayes:	Secretary Schultz Auditor Vaudt Treasurer Fitzgerald	
	Nays:	None	
<p>Moved by Auditor Vaudt and seconded by Treasurer Fitzgerald that the Council approve the wavier requests as listed in the office of the Secretary.</p>			Out of State Travel Waivers
The vote:	Ayes:	Secretary Schultz Auditor Vaudt Treasurer Fitzgerald	
	Nays:	None	
<p>Moved by Treasurer Fitzgerald and seconded by Auditor Vaudt that the Council approves the travel request changes as listed in the office of the Secretary.</p>			Approved Travel Request Changes
The vote:	Ayes:	Secretary Schultz Auditor Vaudt Treasurer Fitzgerald	
	Nays:	None	

Moved by Treasurer Fitzgerald and seconded by Auditor Vaudt that the Council approve the following litigation expense fund requests:

Approved
Litigation
Expense Fund

- A. Request from the Attorney Generals' office on behalf of the Department of Revenue to expend \$120,000.00 from the Litigation Expense Fund for fourth quarter of the 2011 fiscal year.
- B. Request from the Attorney Generals' office on behalf of the Department of Revenue to transfer funds to the Litigation Expense Fund for FY 2012 in the amount of \$555,000.00.

The vote: Ayes: Secretary Schultz
 Auditor Vaudt
 Treasurer Fitzgerald
 Nays: None

Moved by Auditor Vaudt and seconded by Treasurer Fitzgerald that the Council approve the following leases:

Approved
Leases

- A. Lease between Human Services and Monona County
Date of Lease: July 1, 2011 - June 30, 2014
Description: The total amount of rented space is 245 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$9.00 per square foot, per year or \$183.75 per month. The annual cost of this lease is \$2,205.00 and the total cost of this lease is \$6,615.00. There is no increase in the cost per square foot over the prior 3-year lease term.
- B. Lease between Human Services and John Determan Mason City, IA
Date of Lease: July 1, 2011 - June 30, 2016
Description: The total amount of rented space is 5,514 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$9.20 per square foot (an increase of 29% or \$2.09 per square foot, per year over the prior 10-year term) or \$4,227.40 per month. The annual cost of this lease is \$50,728.80 and the total cost of this lease is \$253,644.00.
- C. Lease between Human Services and John Determan Mason City, IA
Date of Lease: August 1, 2011 - June 30, 2016
Description: The total amount of rented space is 1,211 square feet. For the lease renewal term commencing in August 2011, the annual cost will be \$9.20 per square foot (an increase of 16% or \$1.27 per square foot, per year over the prior 5-year term) or \$928.43 per month. The annual cost of this lease is \$11,141.16 and the total cost of this lease is \$54,777.57.

- D. Lease between Human Services and Benton County
Date of Lease: July 1, 2011 - June 30, 2012
Description: The total amount of rented space is 866 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$9.55 per square foot (an increase of 3% or \$.28 per square foot, per year over the prior 3-year term) or \$689.19 per month. The total cost of this lease is \$8,270.30.
- E. Lease between Human Services and JTN West LLC Osceola, IA
Date of Lease: July 1, 2011 - June 30, 2014
Description: The total amount of rented space is 1,000 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$11.52 per square foot, per year or \$960.00 per month. The annual cost of this lease is approximately \$11,520.00 and the total cost of this lease is \$34,560.00. There is no increase in the cost per square foot over the prior 3-year lease term.
- F. Lease between Human Services and Plymouth County
Date of Lease: July 1, 2011 - June 30, 2014
Description: The total amount of rented space is 1,167 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$3.62 per square foot, per year or \$352.05 per month. The annual cost of this lease is approximately \$4,224.60 and the total cost of this lease is \$12,673.80. There is no increase in the cost per square foot over the prior 1-year lease term
- G. Lease between Human Services and Palo Alto County
Date of Lease: July 1, 2011 - June 30, 2013
Description: The total amount of rented space is 350 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$9.60 per square foot, per year or \$280.00 per month. The annual cost of this lease is \$3,360.00 and the total cost of this lease is \$6,720.00. There is no increase in the cost per square foot over the prior 2-year lease term.
- H. Lease between Human Services and Marshall County
Date of Lease: July 1, 2011 - June 30, 2014
Description: The total amount of rented space is 1,704 square feet. For the lease renewal term commencing in July 2011, the annual cost will be \$10.00 per square foot, per year or \$1,420.00 per month. The annual cost of this lease is \$17,040.00 and the total cost of this lease is \$51,120.00. There is no increase in the cost per square foot over the prior 1-year lease term.

The vote:	Ayes:	Secretary Schultz Auditor Vaudt Treasurer Fitzgerald
	Nays:	None

Moved by Treasurer Fitzgerald and seconded by Auditor Vaudt that the Council approve the following cost items:

Approved Cost
Items


- A. Dow, Lohnes PLLC.....\$2,266.46
1200 New Hampshire Ave NW Suite 800
Washington, DC 20036
Iowa Public Television
- B. Nyemaster, Goode, West, Hansell & O'Brien, P.C.....\$2,926.00
700 Walnut Street
Suite 1600
Des Moines, IA 50309
Collections of Accounts in Court
- C. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$290.00
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309-3993
Legal Services to state agencies on issues related to the visa status of
prospective state employees
- D. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$5,000.00
2100 Westown Parkway, Suite 210
West Des Moines, IA 50265-1539
Mortgage Industry Practices

The vote: Ayes: Secretary Schultz
 Auditor Vaudt
 Treasurer Fitzgerald
 Nays: None

The meeting was adjourned at 10:06 a.m.

Meeting
adjourned

Respectfully submitted,


Georganna Madsen
Executive Secretary